

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Church, Main Street, Carlton
at 19:30 hrs on Wednesday 10th October 2018

Present: S G Tupling (Chairman), J H Boston, S J Cooper, (Councillors), I D Ould (County Councillor), J Handford (Dial a Ride), 1 member of the public, C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that apologies from Cllrs Sarson and Sharp be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 12th September 2018

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Information, reports, questions and comments from the following

a) Hinckley & Bosworth Dial-a-Ride

Mrs J Handford (Dial a Ride Secretary) gave a presentation about this community transport scheme which uses volunteer drivers in their own cars to transport people who cannot drive or use public transport. The scheme also operates a minibus with a driver, which can be hired to transport groups. Users have to be registered to use the scheme; journeys have to be booked 48hrs in advance; passengers are charged a mileage-based rate and invoiced at the end of each month. A trip from Carlton to Leicester Royal Infirmary (LRI) and back, with 1 hour at the LRI, would cost £22.50; a trip from Carlton to Market Bosworth, with 1 hour in Market Bosworth would cost £5.30. The scheme is also anxious to recruit new volunteer drivers, who will be reimbursed for the mileage driven.

b) Parish Councillors

There were no reports or questions.

c) Leicestershire County Council

Cllr I D Ould had no current casework in Carlton, and had submitted a report on current LCC business.

d) Hinckley & Bosworth Borough Council

Cllr M Cook had no current casework in Carlton, and had submitted a written report on current H&BBC business.

e) Carlton Neighbourhood Watch group

Ms R Yule reported that there had been two vehicle crimes in Carlton during August.

f) Parish Clerk

Parishes Forum – had been attended by the Clerk (p.1723/3e refers).

Local Plan Review Workshops – proposed by H&BBC Forward Planning have been postponed until 2019.

Unitary Authority proposal – information from LCC had been copied to Councillors.

SID – installation had been publicised in the Hinckley Times on 19th September.

Strategic Growth Plan – had been revised and would now be formally considered by relevant Councils, and feed into Local Plans (p.1694/6d refers).

Sheepy Neighbourhood Plan – had no significant implications for Carlton. **It was resolved** that supportive comments be submitted, and that the views from Hoo Hills be suggested for inclusion under Policy S3.

Hinckley National Rail Freight Interchange – informal consultation at various local venues between 26th Oct and 10th Nov. **It was resolved** that the Clerk attend and report to the next meeting.

Market Bosworth Town Centre Project – public consultation Friday Oct 26th 3-7pm; Saturday Oct 27th 10am-3pm in the Community Library.

Rural Conference – to be held at Twycross Zoo on 20th November. **It was resolved** that the PC be represented by the Clerk.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

g) Members of the public

There were no questions or comments.

4. Parish Council risk assessments

It was resolved that this item be deferred.

5. Churchyard repairs and maintenance

The church gate and path had been inspected by Cllr Sarson and the Clerk on 2nd October, prompted by a pipe-laying project planned by the PCC, and the need to consider the budget and potential grant applications for the next financial year. Photographs of the sites had been copied to Councillors and the PCC before the meeting; a meeting between representatives of the PC and PCC was being arranged.

a) Church gate

It had been found that the gates did not close properly because the western gate of the pair was not square, and it had been suggested that the advice of local blacksmiths be sought as to whether this gate could be made square again. **It was resolved** that this proposal be deferred until building work at the church had been completed because of the risk of damage to the gates by contractors.

b) Banks alongside church path

There were two kerbed graves near to the eastern side of the church path, and soil was eroding from under the base slab of the grave nearest to the path. Between this area and the church gate the earth banks on both sides of the path were steep and eroding; between this area and the church the banks were low. It had been proposed that all of the banks be re-graded and

grassed to improve the appearance of the churchyard, to make maintenance easier, and to avoid the construction of expensive retaining walls.

It was resolved that the proposal above be discussed with the PCC, and that the earth bank between the church path and the nearest kerbed grave be re-graded and turfed as soon as possible by the CGG, with the object of creating a stable grassed bank.

6. Annual independent inspection of the Toddlers Play Area

The TPA had been inspected by the Play Inspection Co on 17th September; the report had been copied to Councillors and uploaded to the PC's website. The Inspector had identified the following hazards, all of which had been assessed as low risk:

- (i) projecting bolt threads on access gate to contractor's parking area;
- (ii) damaged wire mesh fencing to Nailstone Road;
- (iii) loose fixings to picnic table;
- (iv) corrosion in swing seat frames;
- (v) splits in timber in swings and climbing frame;
- (vi) timber edging slightly within falling space of steps to climbing frame platform;
- (vii) rot, flaking bark and rough wood on log seats near picnic table.

The TPA had been inspected weekly since the last report (p.1672/5 refers). The splits in the timber uprights had widened during the very hot and dry summer, and one of the handrails had become slightly moveable at this time. A tool and fixings had been bought to tighten this up, but the split had closed up again with the onset of damper conditions and the handrail was now immovable again. The split crotch strap on the swing seat had been replaced (p.1722/3e refers); the fixings on the picnic table had been tightened, but slight movement was an inherent feature of the design. A holly hedge had been planted along the temporary wire fence, but half of the plants had died during the summer drought.

It was resolved that the report be noted, that the chestnut logs near the picnic table be debarked and smoothed, the wire fence be made good, and the above hazards be monitored in accordance with the Inspector's recommendations.

7. Report 2018-17: Quarterly report on traffic and speed monitoring

There had been an error in the previous minute (p.1723/4): Reports would be prepared in Jan, April, July and October (not November) so as to tie in with the usual copy dates for Carlton News. **It was resolved** that the report be approved and summarised for the November issue of Carlton News.

8. Financial matters

a) Report 2018-18: Quarterly financial statement

The monthly current account statements had been checked and signed as required (p.1515/9c refers), and the reconciliation was checked against the most recent statements for all bank accounts. **It was resolved** that Report 2018-18 be approved.

b) Refund of costs incurred by the Clerk

The Clerk presented his record of costs for examination, and **it was resolved** that total costs of £255.97 be reimbursed, comprising £30 contribution towards broadband subscription, £225.48 costs, and £30.49 VAT. This total included a new book of Grants of Exclusive Rights of Burial at £103.00 plus £20.60 VAT (p.1723/3e refers).

c) Potential projects and budget for 2019-20

It was suggested that consideration be given to the installation of false entrance gates on the approaches to the village on Bosworth Rd, Barton Rd and Congerstone Lane to warn drivers that they were approaching a built-up area. The Clerk noted that three out of the five bare-rooted oak trees planted in January (p.1683/3a) had died during the summer drought, and recommended that these be replaced with container-grown trees which were likely to cost at least £100 each. At least 15 plants in the holly hedge along the Nailstone Rd frontage of the Diamond Jubilee Orchard had also died.

9. Planning matters**a) Planning applications submitted**

18/00732/FUL Erection of multi-functional recreational building, etc. Kyngs Golf and Country Club, Station Rd, Market Bosworth. Amended plans.

18/00972/TPO Works to trees. Holly Cottage, 9 Barton Rd.

18/01002/HOU Two storey side extension including a balcony. New House Farm, Bosworth Rd.

b) Comments submitted under delegated powers

There were none.

c) Planning applications determined

There were none.

10. Next meeting

It was resolved that the next meeting be held at 19:30 hrs on Wednesday 14th November 2018 at Saint Andrew's Church, Main Street, Carlton.

The meeting closed at 21:15 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
PC	Parish Council
PCC	Parochial Church Council
SID	Speed Indicator Device
TPA	Toddlers Play Area